FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00146526 **Type of Permit:** FILMING **Release Date:** 12/20/2018

Production Company NORMAL LLC

Insured Company Name NORMAL LLC

Contact Phone No. 1 1-123-456-7890
Contact Phone No. 2
Fax
Address 5555 KLUMP AVE #18
NORTH HOLLYWOOD, California
91601

Production Title SHATTERED LENSES

Type of Production Feature

Producer Michele Williams

Director Nia Dixon

1st AD Emily Blake

Production Manager Michele Williams

FilmL.A. Coordinator Carri Stevens

Location Manager Michele Williams
Primary Phone Mobile - 512-689-3049
Secondary Phone

Location Assistant Nia Dixon
Primary Phone Mobile - 310-806-3741
Secondary Phone

Fees

Posting 300	$69.00
Notification Charge	$340.00
FILMLA NON-REFUNDABLE FILM APPLICATION FEE	$685.00
LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$450.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$608.00
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00
LAPD SECSD OFFICERS	$410.00

Total Permit Fee $2,723.00

Number of Locations 2

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Summary Information — Location

Permit Number	F00146526	**Location Manager**	Michele Williams
Production Company	NORMAL LLC	Primary Phone	Mobile - 512-689-3049
Insured Company	NORMAL LLC	Secondary Phone	
Production Title	SHATTERED LENSES		

Location Address 4625 W Olympic Blvd, Los Angeles, CA, 90019

Location Name MEMORIAL BRANCH LIBRARY/LA HIGH MEMORIAL PARK

Location Type Library

Film Dates 12/21/2018 - 12/21/2018 06:00 - 22:00 1 day

Open or Closed to the Public Closed

Generic Conditions
*LAFD UFSO: Company must contact FilmL.A. for extension of the Uniformed Fire Safety Officers' hours. During normal business hours, UFSO must also inform the LAFD Film desk of the extension.
Community Survey Obtained
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document CRYSTAL-Standard_Guidelines (4).pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	1
Cast/Crew vehicles	15

Personnel on Location

Type	Quantity
Cast	8
Crew	18
Extras	15
Spot Check	1

Filming Activities Equipment on property; Equipment on sidewalk only.; Exterior Dialogue; Exterior establishing shots; Exterior motion without sound; Exterior Performance and Playback; Handheld equipment; Park property only until 1730; 63394 Park Reservation ; political rally were students get into shoving match;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY LIBRARY DEPARTMENT Janet Buluran-Lavilles

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Summary Information — Location

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Production Title	SHATTERED LENSES		

LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Martinez
LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Wendy Diplock

Coordinator Note PRODUCTION MUST TURN AROUND AND LOWER ALL DOT POSTINGS AT THE COMPLETION OF THEIR FILMING ACTIVITY.
IT IS SUGGESTED TO TURN AROUND AND LOWER ANY LENGTH OF POSTING NOT NEEDED BY THE PRODUCTION
POSTED PARKING IS FOR PRODUCTION VEHICLES ONLY. PERSONAL VEHICLES ARE SUBJECT TO PARKING TICKETS IF IN THE POSTED PARKING AREA.

Coordinator Note

INTERIOR: No equipment related to filming (including crew catering services) should be plugged into the Library%u2019s power source(s). Film crew will be advised to bring their own power source; No lights, equipment, or carts may be leaning on the interior or exterior of the Library building or other Library property, unless approved in the memo (also applies to exterior); There is no access to public WiFi outside of Library hours; All cables must be taped down a minimum of every 6 inches in foot traffic areas (as necessary); Library entrances cannot be blocked or closed during public hours. Any temporary closures must be arranged with the Library / Filming Coordinator in advance (also applies to exterior); Black / Yellow protective covers placed over cables in all walkways and doorways (as necessary); No Library books, materials, or equipment may be moved unless a Librarian or Library staff has been assigned to the shoot. On occasion, some furniture may be moved, this should be noted in the memo and by the end of the shoot everything should be returned to pre-shoot conditions; Only a GSD Electrician / Engineer can manipulate / program lighting and remove light bulbs; (also applies to exterior); The film crew cannot alter Library property: this includes drilling, taping, or removal of items (also applies to exterior); There is no food or drinks allowed within the Library. Water is acceptable;

Coordinator Note Any requests by the film crew not mentioned in the memo must receive approval before any changes are made. The Security Officer must contact one of the following:
Janet Lavilles (213) 228-7467 or 213 280 6843 c
Brenda J. Breaux (213) 228-7558 or (213) 859-1393 C

Coordinator Note One (1)* Security Officer at the rate of $82 per hr (with a minimum of 4 hours) has been assigned for the duration of this Filming. Filming Crew must provide at least a twenty-four (24) hour notice of cancellation, otherwise they will be charged for the total amount of time scheduled. For any issues regarding Security Officers, please contact (213) 228-7173.

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Summary Information — Location

Permit Number	F00146526	**Location Manager**	Michele Williams
Production Company	NORMAL LLC	Primary Phone	Mobile - 512-689-3049
Insured Company	NORMAL LLC	Secondary Phone	
Production Title	SHATTERED LENSES		

Coordinator Note *This number is based on the total amount of cast and crew estimates provided by the Filming Company. Should this amount be substantially different than the agreed upon number, the Library reserves the right to bring additional Security Officers and/or Filming Coordinators at cost to the Filming Company.

Coordinator Note EXTERIOR: After 5:30 pm, Only vehicles with valid permits are allowed to park in the handicapped (blue) parking spaces (no equipment allowed); No vehicles or equipment may block the book drop(s) or driveway; Craft Services or Snacks may only be placed in the Librarys Community / Event room or outside of the Library. Any requests by the film crew not mentioned in the memo must receive approval before any changes are made. The Security Officer must contact one of the following:
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Coordinator Note NO DRONE

Coordinator Note No generator

Parking

Base Camp Location Type : Filming Location	**Crew Parking** Location Type : Other Location 4725 Venice Blvd, Los Angeles, CA, 90019

Posting "No Parking" signs W/S MURFIELD, 50' IN FRONT OF SIDE ENTRANCE TO 4625 OLYMPIC

ACTIVITY IN POSTING AFTER 0700

Approximate Footage 0 - 300 **Log Number** 227053

Date(s) 12/21/2018 to 12/21/2018 **Time(s)** 07:00 to 22:00

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Summary Information

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Summary Information — Location

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Production Company	NORMAL LLC	Primary Phone	Mobile - 512-689-3049
Insured Company	NORMAL LLC	Secondary Phone	
Production Title	SHATTERED LENSES		

Location Address 2900 W Slauson Ave, Los Angeles, CA, 90043

Location Type Community Center

Film Dates 12/22/2018 - 12/23/2018 09:00 - 22:00 2 days

Hold Dates 12/23/2018 - 12/23/2018 09:00 - 22:00

Open or Closed to the Public Closed

Generic Conditions
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Equipment on Location

Type	Quantity
5 or 10 ton trucks	1
Cast/Crew vehicles	15
Generator	1

Personnel on Location

Type	Quantity
Cast	10
Crew	18
Spot Check	1

Filming Activities Equipment on property; Handheld equipment; Interior Dialogue; Interior motion without sound; Interior Performance and Playback;

Jurisdiction **Political:** Los Angeles City - Council District 08 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Irene Martinez

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

NOT A PERMIT

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

LA HIGH MEMORIAL PARK
12/21/18
6AM-10PM

- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **OK FOR COMPANY TO FILM AT LA HIGH MEMORIAL PARK PER PLOT PLAN**
- **OK FOR COMPANY TO HAVE GRIP TRUCK / DOLLY / CURVED TRACK / 20' C STAND / 50'STINGERS / SAND BAGS / GENERATOR / APRI LIGHT**
- **COMPANY MUST ADHERE TO PARK GUIDELINES AND PARK MONITOR AT ALL TIMES**

- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is

permitted to stay overnight must be guarded by the permitted company's security group.

- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking: No Smoking unless in designated area
- No smoking on trails.
- Fire extinguisher required for generators on site.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-146526

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